



The Jannali High School
Higher School Certificate
Assessment Guidelines
Year 12 – 2023

For students, parents and teachers

ASSESSMENT

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2023

January	February	March	April
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
May	June	July	August
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
September	October	November	December
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

Term Dates & Vacation Dates 2023

Term 1 (11 weeks)	Friday, 27 January 2023	Thursday, 6 April 2023
Autumn Vacation	Monday, 10 April 2023	Friday, 21 April 2023
Term 2 (10 weeks)	Monday, 24 April 2023	Friday, 30 June 2023
Winter Vacation	Monday, 3 July 2023	Friday, 14 July 2023
Term 3 (10 weeks)	Monday, 27 July 2023	Friday, 22 September 2023
Spring Vacation	Monday, 25 September 2023	Friday, 6 October 2023
Term 4 (11 weeks)	Monday, 9 October 2023	Tuesday, 19 December 2023

Public Holidays

New Year's Day	Sunday, 1 January
Additional day	Monday, 2 January
Australia Day	Thursday, 26 January
Good Friday	Friday, 7 April
Easter Monday	Monday, 10 April
Anzac Day	Tuesday, 25 April
Queen's Birthday	Monday, 12 June
Labour Day	Monday, 2 October
Christmas Day	Monday, 25 December
Boxing Day	Tuesday, 26 December

HIGHER SCHOOL CERTIFICATE ASSESSMENT POLICY AND SCHEDULE

Information for students and parents

Schools are required by the NSW Education Standards Authority, (NESA) to provide a separate assessment mark that indicates each student's attainment during the Higher School Certificate (HSC) course. The assessments constitute a mark out of 100 for a 2 Unit course and a mark out of 50 for an extension course (1 Unit course). These are submitted to the NESA for each HSC Board Developed Course (BDC) offered. The assessment marks form 50% of the final result.

The assessment mark is calculated from the results of **tests, assignments, projects, oral and aural work, performances and examinations** conducted during the HSC course which commences Term 4, 2022. The assessment mark measures student achievement relative to a set of predetermined standards. Assessment does not take into account student conduct.

As well as tasks included in the Assessment Schedule, there will be **other tasks and classwork required from the students**. The completion of a range of tasks and classroom experiences will be required and will better prepare students to perform well in their HSC assessable tasks and in the HSC examination.

It will also ensure that students have met NESA requirements for successful completion of an HSC subject. These requirements of students include:

- successfully completing the "All My Own Work" program
- following the course developed or endorsed by the NSW Education Standards Authority
- applying themselves with **diligence and sustained effort to the set tasks and experiences** provided in the course by the school
- Completed some or all of the outcomes

It is the responsibility of each student to read his or her Assessment Schedules to be aware of the nature and timing of assessable tasks. Not knowing about a deadline will not be an acceptable excuse for lateness or non-completion.

General Requirements

The NSW Education Standards Authority (NESA), expects students to undertake all Assessment Tasks set. In Year 12, students must make a genuine attempt at assessment tasks that contribute in excess of 50% of available marks. Completion of tasks worth exactly 50% is not sufficient; tasks worth in excess of 50% must be completed. Students who do not comply will be deemed by the NSW Education Standards Authority, as having not satisfactorily completed that subject.

Assessment Practices in action

Each subject will provide adequate time when providing written notifications of formal assessment tasks (a minimum of 2 weeks' notice will be provided). It is expected that students acknowledge receipt of assessment notification through the Google classroom to indicate they have:

- received the task notification
- submitted the task for marking

There is a school community understanding that in order to maximise each student's learning achievement, no assessment task will be expected to be due TWO weeks prior to the formal examination period.

NOTE: Due to recent changes mandated by NESA, HSC students are now required to complete a **maximum of 4 assessment tasks in each course**. Only one formal examination (Trial HSC) will be undertaken by each student in 2023. Academic rigour will be maintained via personalised feedback on all assessment tasks to adequately prepare for the HSC examinations in Term 4 of 2023.

Illness/Misadventure

If **absent from an assessable task due to illness or a proven misadventure**, then the student must:

- Substantiate illness with a doctor's certificate or independent documented evidence
- Fill out the Illness/Misadventure Form – See Appendix 1 on page 54.
- Report before roll call on the first day back at school, to the Head Teacher of the faculty for which the assessment task is due, to organise a substitute task. *NOTE - Repeated absences from tasks, even with Medical Certificates may lead to a review of the student's eligibility for inclusion of that subject in their total units.*

Note: For assessment tasks set in advance to be completed wholly or in part at home, Medical Certificates or Illness Misadventure applications covering only the final days prior to submission of the task will not be sufficient.

There is no provision in the Assessment Policy (as per NESA guidelines) to compensate a student for factors such as extended illness, misadventure or domestic problems. Marks cannot be given for work not done. Notification must be given to the school as soon as practicable, by either student or parent/caregiver, if a student is unable to attend an examination due to illness. A medical certificate or independent documented evidence, e.g. Police event number, will be required to explain such absences. This documentation must be presented to the school on the first occasion the student returns to the school even if it is during the exam period.

Note: A student whose task that is affected by an incident of Illness/Misadventure will have their task reviewed against their prior performance of the student, considering their current rank in the course. This is in keeping with processes used by NESA.

YR 11-12 Assessment Task Rules

The day of an assessment task As a student I must:

- ✓ **submit my work by Recess or at the specific time**
- ✓ **attend all timetabled lessons**

But If I am away sick...

I will hand in my Doctor's certificate to the Head teacher before ROLL CALL the first day I come back to school and hand in my work or organise another time !

Unfair Advantage - Attendance on the day of Assessable Tasks

So that no student will be given an **unfair advantage over others**, students must attend **ALL timetabled lessons on any day they have an assessable task or substitute task scheduled**. Breaches of this rule will mean the task will not be accepted from the student and “NS” (no submission) will be recorded as the mark.

In the case of a genuine illness a medical certificate will be required with the completed misadventure form. In other exceptional circumstances, the student’s case may be considered by the school’s Assessment Review Panel (**A.R.P.**) which consists of the Deputy Principal (or the Principal’s nominee) and two Head Teachers.

Extended Absence with Leave

If a student is to be absent for an extended period with approved leave (eg. overseas travel), substitute tasks are to be **negotiated with each subject area Head Teacher, prior to departure**.

TAFE College Assessments

Students undertaking courses at TAFE colleges receive all assessment details from their TAFE teachers. The school has no input regarding the requirements, procedures or timing of TAFE course assessments. Note that special rules covering attendance are in force. **Students who are absent for more than three (3) lessons may be deemed ineligible for that course regardless of the reason for the absence**.

Vocational Education Training (VET) Courses

All these courses are nationally accredited by ASQA and are based on proven competencies including a mandatory period of work placement. **Students must complete all requirements set out in the course competencies including satisfactorily completing all hours of training at work placements (70 hours)**. No provision is made for special consideration as accreditation depends on the competencies being met. Students should check with their teachers for specific details relating to these courses. Note that assessment for the purpose of NSW Education Standards Authority accreditation is as for other Board Developed courses. For full details of VET assessment policies see page 10.

Malpractice and breaches of examination rules

Examination and Assessment rules are to be strictly adhered to in all circumstances. These rules are set out in the booklet *Rules and Procedures-Higher School Certificate*.

All work presented in assessment tasks and external examinations (including submitted works and practical examinations) **must be a student’s own work**. Malpractice, including plagiarism, could lead to a student receiving zero marks and may jeopardise a student’s HSC results. Assessment tasks will be subject to the *Turnitin* program where appropriate. TJHS school policy as detailed below will apply to determine where a breach has occurred.

(From the NESA Assessment, Certification and Examination Manual)

Malpractice is any activity that allows a student to gain an unfair advantage over other students. It includes, but is not limited to:

- copying someone else’s work, in part or in whole, and presenting it as your own; using material directly from books, journals, CDs or the internet without reference to the source. Plagiarism also involves students who choose to copy work from their peers. **Zero may be awarded to both the ‘copier’ and the ‘author’.**
- building on the ideas of another person without reference to the source;

- buying, stealing or borrowing another person's work and presenting it as your own;
- submitting work to which another person such as a parent, coach or subject expert has contributed substantially;
- using words, ideas, designs or the workmanship of others in practical and performance tasks without appropriate acknowledgement;
- paying someone to write or prepare material;
- **breaching school examination rules** (included on page 12);
- **using non-approved aides during an assessment task / examination**;
- contriving false explanations to explain work not handed in by the due date;
- **assisting another student to engage in malpractice.**

Any student found to have cheated in an examination or assessable task will have his/her paper or task cancelled and a zero awarded.

Students are also reminded that **assisting others in the act of cheating** will be detrimental to their own progress. **They will also be awarded a zero** and a record will be made on NESA Malpractice Register.

Any suspected plagiarism/ malpractice will be reported by the Head teacher to the Senior Executive who will recommend a meeting of the **Assessment Review Panel** (A.R.P.). This panel will ask that students present all their preparatory work as evidence that their task is the student's own intellectual property. Questions may also be asked of the student (who is entitled to have a support person) to test their level of understanding prior to a decision about the authenticity of the task being made. Parents will be informed in writing of any breaches of the rules.

Students are reminded that unsatisfactory completion of any course means that a student is ineligible to include that course in the units required for the award of the HSC. This may mean that the student is also ineligible for the award of a Higher School Certificate. NB: Students must complete 10 Units, including a minimum of 2 English to be eligible for the HSC.

Queries

If any student has questions about marks awarded for ANY task, he/she must raise them with their teacher when the task is returned from marking. If, after consultation with the teacher, there is still a problem, he/she should consult with the Head Teacher of the Faculty concerned and then the Principal or the A.R.P. if there is still concern.

Appeals

Students have the right to appeal if they feel that they have, in any way, been disadvantaged or treated unfairly with regard to an assessment task. Appeals must be in writing using the school *Assessment Task Appeal* form (see page 52). This must be returned within 2 school days of the issue arising; i.e. when the task is handed back or a request for special consideration is denied.

The appeals committee for that task will meet and make a determination within 7 school days of the appeal submission. The appeals committee will consist of the relevant Deputy Principal, a Head Teacher and the classroom teacher.

A final appeal to the Principal can be made if the student feels the process has not been properly carried out. The student and parent/caregiver should discuss the issue with the Principal who will advise about any next steps.

Matters that may be considered as grounds for appeal include but are not limited to:

- If a student feels they have been treated differently from other students.
- If, after discussion with both the teacher and faculty head teacher, the student feels that the assessment mark does not reflect the quality of their performance in the task.
- Any issue relating to the marking criteria or a computation error in determining the mark.
- If a student believes the assessment procedures were not followed correctly.
- Any issues with the administration of the task; e.g. timing errors or errors in the task.

Special Note regarding Presentation of Assessment Tasks

All assessment tasks must be presented in hard copy format on **A4 paper unless specifically stated** otherwise. This means that tasks uploaded onto Google Classrooms or via USB drives or emailed to staff are not acceptable (unless specifically stated). Claims that computer malfunction caused late submission of assignments *will not be accepted* unless they can be substantiated by the production of draft work in hard copy format.

Best practice in relation to the use of computer technology and assessment work involves:

- a) Initial work, notes, planning etc in handwritten form,
- b) Regular saving or backup of work,
- c) Production of hard copy of draft work as each page is completed.

If this process is followed, any hardware or software malfunction can be legitimately supported by the production of the above draft work.

Lateness of Assessment Tasks

All assignments must be handed in by the end of recess, unless otherwise specified. If not, they will be treated as late (unless there is documentary evidence of illness or misadventure) and the following penalties will apply:

- 1) The work will be corrected, feedback will be given, but no marks will be awarded. The student will be given advice on ways to improve but the mark recorded will be **zero** in accordance with NESA Assessment Certification Exam 8078.
- 2) After three (3) days late an assignment not handed in is considered to have not been submitted and receives a non-submission ("NS"). In special circumstances, an assignment submitted more than three days late, provided it is of an adequate standard, will be accepted, with a mark of zero (0) rather than "NS". The final result of either a zero or a "NS" can have serious implications regarding the inclusion of that course in their final HSC award.

*Students should not leave assignments until the last minute. No allowance will be made for students whose illness is restricted to the final days before a long-term assignment is due. If a student knows in advance that he/she will be absent on the day an assignment is due, the work must be handed in **before the due date**.*

Assessment of Industry Curriculum Framework Courses (VET courses)

For all industry curriculum framework courses (i.e. Hospitality, Construction and Information Technology), all assessment is competency based. An assessment mark is not required by the NSW Education Standards Authority. The NSW Education Standards Authority requires a list of units of competency achieved to be submitted.

For 240 hour courses (i.e. 2 unit courses) there are two assessment components:

Internal Assessment Requirements

- Assessment tasks are competency-based;
- Judgement of competency is made on the basis of performance against performance criteria. The criteria are set out under each element of competency in the industry curriculum framework;
- A student's performance is determined as being competent or not yet competent;
- Judgement is made on the basis of evidence that may be in a variety of forms;
- Assessment tasks will enable students to show that they can apply knowledge to particular circumstances and integrate skills and knowledge learned;
- The units of competency within each course are divided into Preliminary and HSC
- In each course the student is assessed as successfully achieving the units of competency across the Preliminary and HSC years.

External Assessment Requirements

- The optional examination is a two-hour written paper and is worth 100 marks. The paper is, however, marked out of 80. The total marks gained are then converted to a final mark out of 100;
- Students will be required to notify the NSW Education Standards Authority during the HSC year if they do not wish to be present for the examination;
- The external examination will test a sample of the units of competencies outlined in the examination specifications;
- No internal assessment mark is required for submission to the NSW Education Standards Authority;
- The examination result is independent of the competency-based assessment undertaken during the course and has no impact on student eligibility for Australian Qualifications Framework (AQF) qualifications. The external examination only may contribute to the calculation of the student's Australian Tertiary Admissions Rank (ATAR);
- The examination will provide 100% of the mark for ATAR purposes.

Note: Only students who wish their VET course to be included in their ATAR need to be present for the external examination.

Recognition of Prior Learning (RPL)

- A student's prior learning and experience, including study in other systems and life/work experience, may exempt the student from certain requirements;
- A student who has achieved units of competency through study or experience other than the VET Curriculum Framework courses is not required to be assessed for recognition of those units of competency as long as a qualified assessor from a Registered Training Organisation (RTO) has assessed those competencies (for full details of this, check with the Deputy Principal).

School Examination Rules

- 1 All writing paper is provided however students must provide other equipment required for specific examinations.
- 2 Students are required to wear **full school uniform** during the examination period.
- 3 All students should arrive **at least 10 minutes** before the starting time of the exam. Exam attendance is recorded by completing of Attendance Slips at the beginning of each exam.
- 4 All exams will be held in the Hall except for subjects that have practical components. Students seeking Special Provisions will receive their own personal timetable with rooms allocated.
- 5 **If a student is unable to attend an examination due to illness or misadventure, the school should be notified by telephone as soon as possible. This certificate must be presented to the Deputy Principal or the relevant Head Teacher as soon as the student returns to school. Students will need to include advice from a relevant independent expert, e.g. a doctor or police officer, to show why they could not attend the exam or how their exam performance was affected.**
- 6 Any student who is absent from an examination must report to the relevant Head Teacher(s) immediately after the illness/misadventure to arrange alternative times for missed exams. Failure on the part of the student to arrange an alternative time immediately after the illness/misadventure will result in a zero for the examination for that student.
- 7 Students must remain in the examination room for the entire duration of each examination (students are not allowed to leave any exam before the scheduled finishing time).
- 8 There is to be no communications of any sort between students while inside the examination room. The borrowing of equipment or material is prohibited.
- 9 Any article that could be considered an aid must not be taken to the examination tables, (e.g. books, notes, loose sheets of paper, **mobile phones, Smart watches**). All materials are subject to confiscation.
- 10 Any pens, pencils, calculators etc must be in a **clear plastic bag** (not your normal pencil case) and your drink bottle must be clear and with no label.
- 11 Students should consult the timetable carefully. No allowance will be made where candidates fail to attend an examination because of an alleged misreading of the timetable. Note that times for the start and finish of examinations vary.

Refer any concerns about the Exam timetables to Mr Carpenter, HT Admin.

YEAR 12 ASSESSMENT SCHEDULE 2023

	Term 4 2022											Term 1										
Subject	Wk1	Wk2	Wk3	Wk4	Wk5	Wk6	Wk7	Wk8	Wk9	Wk10	Wk11	Wk1	Wk2	Wk3	Wk4	Wk5	Wk6	Wk7	Wk8	Wk9	Wk10	Wk11
Ancient History																						
Biology																						
Business Studies																						
CAFS																						
Chemistry																						
Construction																						
Dance																						
Design & Technology																						
Drama																						
Earth & Environ. Science																						
Economics																						
English Adv																						
English Std																						
English Studies																						
Food Tech																						
Geography																						
History Ext																						
Hospitality																						
IT Timber / Multimedia																						
Investigating Science																						

YEAR 12 ASSESSMENT SCHEDULE 2023

	Term 4 2022											Term 1										
Subject	Wk1	Wk2	Wk3	Wk4	Wk5	Wk6	Wk7	Wk8	Wk9	Wk10	Wk11	Wk1	Wk2	Wk3	Wk4	Wk5	Wk6	Wk7	Wk8	Wk9	Wk10	Wk11
Legal Studies																						
Maths Advanced																						
Maths Ext. 1																						
Maths Ext. 2																						
Maths Std 1 & 2																						
Modern History																						
Music 1																						
Numeracy																						
PDHPE																						
Photography																						
Physics																						
Science Ext.																						
Society & Culture																						
Sport Lifestyle and Recreation																						
Visual Arts																						

	Term 2										Term 3									
Subject	Wk1	Wk2	Wk3	Wk4	Wk5	Wk6	Wk7	Wk8	Wk9	Wk10	Wk1	Wk2	Wk3	Wk4	Wk5	Wk6	Wk7	Wk8	Wk9	Wk10
Ancient History																				
Biology																				
Business Studies																				
CAFS																				
Chemistry																				
Construction																				
Dance																				
Design & Technology																				
Drama																				
Earth & Environ. Science																				
Economics																				
English Adv																				
English Std																				
English Studies																				
Food Tech																				
Geography																				
History Ext																				
Hospitality																				
IT Timber / Multimedia																				
Investigating Science																				

	Term 2										Term 3									
Subject	Wk1	Wk2	Wk3	Wk4	Wk5	Wk6	Wk7	Wk8	Wk9	Wk10	Wk1	Wk2	Wk3	Wk4	Wk5	Wk6	Wk7	Wk8	Wk9	Wk10
Legal Studies																				
Maths Advanced																				
Maths Ext. 1																				
Maths Ext. 2																				
Maths Std 1 & 2																				
Modern History																				
Music 1																				
Numeracy																				
PDHPE																				
Photography																				
Physics																				
Science Ext.																				
Society & Culture																				
Sport Lifestyle and Recreation																				
Visual Arts																				

ENGLISH

SUBJECT: English Standard

HSC 2023 Internal Assessment Program

Task number	Task 1	Task 3	Task 3	Task 4	
Nature of task	Common Module – Texts and Human Experiences Multimodal presentation with related material	Module C – Craft of Writing Extended writing with reflection	Module B – Close Study of Literature Analytical response	Common Module Modules A & B Craft of Writing 5% Trial HSC Examination	
Timing	Term 4, Week 8	Term 1, Week 6	Term 2, Week 4	Term 3, Weeks 3 – 4	
Outcomes assessed	EN12-1, EN12-2, EN12-6, EN12-7	EN12-1, EN12-3, EN12-4, EN12-9	EN12-3, EN12-5, EN12-7	EN12-1, EN12-3, EN12-4, EN12-5, EN12-6, EN12-7, EN12-8	
Components	Weighting				
Knowledge and understanding of course content	10%	10%	15%	15%	50%
Skills in responding to texts and communication of ideas appropriate to audience, purpose and context across all modes	15%	10%	10%	15%	50%
Total	25%	20%	25%	30%	100%

ENGLISH

SUBJECT: English Advanced Course

HSC 2023 Internal Assessment Program

Task number	Task 1	Task 2	Task 3	Task 4	
Nature of task	Common Module – Texts and Human Experiences Multimodal presentation with related material	Module C – Craft of Writing Extended writing with reflection	Module A – Textual Conversations Analytical response	Common Module Modules A & B Craft of Writing 5% Trial HSC Examination	
Timing	Term 4, Week 8	Term 1, Week 8	Term 2, Week 4	Term 3, Weeks 3 – 4	
Outcomes assessed	EA12-1, EA12-2, EA12-6, EA12-7, EA12-8	EA12-1, EA12-3, EA12-4, EA12-9	EA12-3, EA12-5, EA12-6, EA12-8	EA12-1, EA12-3, EA12-4, EA12-5, EA12-6, EA12-7, EA12-8	
Components	Weighting				
Knowledge and understanding of course content	10%	10%	15%	15%	50%
Skills in responding to texts and communication of ideas appropriate to audience, purpose and context across all modes	15%	10%	10%	15%	50%
Total	25%	20%	25%	30%	100%

ENGLISH

SUBJECT: English Studies

HSC 2023 Internal Assessment Program

Task number	Task 1	Task 2	Task 3	Task 4	
Nature of task	Common Module - Texts and Human Experiences Writing task (Discursive/Reflective)	Module G: Local Heroes Biography (presentation)	Module A: We are Australians Examination	Collection of classwork All Modules	
Timing	Term 4, Week 9	Term 1, Week 8	Term 2, Week 8	Term 3, Week 3	
Outcomes assessed	ES12-1, ES12-2, ES12-3, ES12-5, ES12-8	ES12-4, ES12-6, ES12-9	ES12-2, ES12-5, ES12-7, ES12-8	ES12-1, ES12-2, ES12-5, ES12-7	
Components					Weighting
Knowledge and understanding of course content	15%	10%	10%	15%	50%
Skills in: • comprehending texts • communicating ideas • using language accurately, appropriately and effectively	15%	10%	10%	15%	50%
Total	30%	20%	20%	30%	100%

MATHEMATICS

SUBJECT: Numeracy (Content Endorsed Course)

HSC 2023 Internal Assessment Program

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	In-class task	Assignment / Research task	In-class task	Trial HSC Examination	
Timing	Term 4 Week 9	Term 1 Week 9	Term 2 Week 9	Term 3 Weeks 3 – 4	
Outcomes assessed	MS11-1 to MS11-10 MS1-12-1 to MS1-12-10	MS11-1 to MS11-10 MS1-12-1 to MS1-12-10	MS11-1 to MS11-10 MS1-12-1 to MS1-12-10	MS11-1 to MS11-10 MS1-12-1 to MS1-12-10	
Components					Weighting
Likely content based on course progression	25%	20%	25%	30%	100%
Total	25%	20%	25%	30%	100%

MATHEMATICS

SUBJECT: Mathematics Standard 1

HSC 2023 Internal Assessment Program

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	In-class task	Assignment / Research task	In-class task	Trial HSC Examination	
Timing	Term 4 Week 9	Term 1 Week 9	Term 2 Week 9	Term 3 Weeks 3 – 4	
Outcomes assessed	MS11-1 to MS11-10 MS1-12-1 to MS1-12-10	MS11-1 to MS11-10 MS1-12-1 to MS1-12-10	MS11-1 to MS11-10 MS1-12-1 to MS1-12-10	MS11-1 to MS11-10 MS1-12-1 to MS1-12-10	
Components					Weighting
1. Understanding fluency and communication 2. Problem solving, reasoning and justification	25%	20%	25%	30%	100%
Total	25%	20%	25%	30%	100%

MATHEMATICS

SUBJECT: Mathematics Standard 2

HSC 2023 Internal Assessment Program

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	In-class task	Assignment / Research task	In-class task	Trial HSC Examination	
Timing	Term 4 Week 9	Term 1 Week 9	Term 2 Week 9	Term 3 Weeks 3 – 4	
Outcomes assessed	MS11-1 to MS11-10 MS2-12-1 to MS2-12-10	MS11-1 to MS11-10 MS2-12-1 to MS2-12-10	MS11-1 to MS11-10 MS2-12-1 to MS2-12-10	MS11-1 to MS11-10 MS2-12-1 to MS2-12-10	
Components					Weighting
1. Understanding fluency and communication 2. Problem solving, reasoning and justification	25%	20%	25%	30%	100%
Total	25%	20%	25%	30%	100%

MATHEMATICS

SUBJECT: Mathematics Advanced

HSC 2023 Internal Assessment Program

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	In-class task	Assignment / Research task	In-class task	Trial HSC Examination	
Timing	Term 4 Week 9	Term 1 Week 9	Term 2 Week 9	Term 3 Weeks 3 – 4	
Outcomes assessed	MA11-1 to MA11-9 MA12-1 to MA12-10	MA11-1 to MA11-9 MA12-1 to MA12-10	MA11-1 to MA11-9 MA12-1 to MA12-10	MA11-1 to MA11-9 MA12-1 to MA12-10	
Components					Weighting
Likely content based on course progression	25%	20%	25%	30%	100%
Total	25%	20%	25%	30%	100%

MATHEMATICS

SUBJECT: Mathematics Extension 1

HSC 2023 Internal Assessment Program

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Assignment / Research task	In-class task	In-class task	Trial HSC Examination	
Timing	Term 4 Weeks 9/10	Term 1 Week 9	Term 2 Week 9	Term 3 Weeks 3 – 4	
Outcomes assessed	ME11-1 to ME11-7 ME12-1 to ME12-7	ME11-1 to ME11-7 ME12-1 to ME12-7	ME11-1 to ME11-7 ME12-1 to ME12-7	ME11-1 to ME11-7 ME12-1 to ME12-7	
Components					Weighting
Likely content based on course progression	25%	20%	25%	30%	100%
Total	25%	20%	25%	30%	100%

MATHEMATICS

SUBJECT: Mathematics Extension 2

HSC **2023** Internal Assessment Program

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	In-class task	Assignment / Research task	In-class task	Trial HSC Examination	
Timing	Term 4 Week 9	Term 1 Week 9	Term 2 Week 9	Term 3 Weeks 3 – 4	
Outcomes assessed	MEX12-1 to MEX12-8	MEX12-1 to MEX12-8	MEX12-1 to MEX12-8	MEX12-1 to MEX12-8	
Components					Weighting
Likely content based on course progression	25%	20%	25%	30%	100%
Total	25%	20%	25%	30%	100%

SCIENCE

SUBJECT: Biology

HSC 2023 Internal Assessment Program

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Research Task	Data Analysis on Working Scientifically	Depth Study	Trial HSC Examination	
Timing	Term 4 Week 10	Term 1 Week 9	Term 2 Week 5	Term 3 Weeks 3-4	
Outcomes assessed	BIO 11/12-1 BIO 11/12-2 BIO 11/12-4 BIO 11/12-5 BIO 11/12-6 BIO 11/12 -7	BIO 11/12-1 BIO 11/12-2 BIO 11/12-3 BIO 11/12-5 BIO 11/12-6	BIO 11/12-1 BIO 11/12-2 BIO 11/12-3 BIO 11/12-4 BIO 11/12-5 BIO 11/12-6 BIO 11/12-7	BIO 11/12-2 BIO 11/12-5 BIO 11/12-6 BIO 11/12-7 BIO 11/12-12 BIO 11/12-13 BIO 11/12-14 BIO 11/12-15	
Components					Weighting
Skills in Working Scientifically	15%	15%	20%	10%	60%
Knowledge and understanding of course content	10%	5%	5%	20%	40%
Total	25%	20%	25%	30%	100%

SCIENCE

SUBJECT: Chemistry

HSC 2023 Internal Assessment Program

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Research and Depth Study	Depth Study Practical Investigation and Report	Data Analysis Task	HSC Trial Examination	
Timing	Term 4 Week 8	Term 2 Week 1	Term 2 Week 10	Term 3 Weeks 3 – 4	
Outcomes assessed	CH11/12-5 CH11/12-7 CH12-12	CH11/12-1 CH11/12-2 CH11/12-3 CH11/12-4 CH11/12-5 CH11/12-6 CH11/12-7 CH 12-13	CH11/12-3 CH11/12-4 CH11/12-5 CH12-14	CH11/12-4 CH11/12-5 CH11/12-6 CH11/12-7 CH12-12 CH12-13 CH12-14 CH12-15	
Components					Weighting
Skills in working Scientifically	10%	25%	15%	10%	60%
Knowledge and understanding of course content	10%	5%	5%	20%	40%
Total	20%	30%	20%	30%	100%

SCIENCE

SUBJECT: Investigating Science

HSC 2023 Internal Assessment Program

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	First-Hand Investigation Module 5	Second-Hand Investigation Module 6	Depth Study Module 7	HSC Trial Examination Modules 5-8	
Timing	Term 4 Week 8	Term 1 Week 8	Term 2 Week 8	Term 3 Weeks 3 – 4	
Outcomes assessed	INS11/12-1 INS 11/12-2 INS11/12-3 INS11/12-5 INS12-12	INS11/12-1 INS11/12-2 INS11/12-4 INS11/12-12 INS11/12-13	INS11/12-1 INS11/12-3 INS11/12-6 INS11/12-7 INS12-14	INS11/12-1, INS11/12-2 INS11/12-3, INS11/12-4 INS11/12-5, INS11/12-6 INS11/12-7, INS12-12 INS12-13, INS12-14 INS12-15	
Components					Weighting
Knowledge and understanding of course content	5%	10%	10%	15%	40%
Skills in working Scientifically	15%	10%	20%	15%	60%
Total	20%	20%	30%	30%	100%

SCIENCE

SUBJECT: Physics

HSC 2023 Internal Assessment Program

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Transformers Task	Practical Task	Depth Study Nature of Light	HSC Trial Examination	
Timing	Term 4 Week 8	Term 1 Week 7	Term 2 Week 8	Term 3 Weeks 3 – 4	
Outcomes assessed	PH11/12-1 PH11/12-5 PH11/12-7 PH12-13 PH 11/12-2	PH11/12-3 PH11/12-5 PH11/12-6 PH12-12 PH11/12-4	PH11/12-2 PH11/12-3 PH11/12-4 PH11/12-5 PH11/12-7 PH12-14 PH11/12-1	PH11/12-5 PH11/12-6 PH12-12 PH12-13 PH12-14 PH12-15	
Components					Weighting
Skills in working Scientifically	15%	10%	20%	15%	60%
Knowledge and understanding of course content	5%	10%	10%	15%	40%
Total	20%	20%	30%	30%	100%

SCIENCE

SUBJECT: Earth & Environmental Science

HSC 2023 Assessment Schedule

Task	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Working Scientifically - Research	Depth Study – Resource Management	Working Scientifically Skills	Trial Exam	
Timing	Term 4 Week 7	Term 1 Week 6	Term 2 Week 5	Term 3 Weeks 3 – 4	
Outcomes assessed	EES11/12-1 EES11/12-4 EES 11/12-6 EES11/12-7 EES12-12	EES11/12-1 EES11/12-3 EES11/12-4 EES11/12-7 EES12-15	EES11/12-2 EES11/12-4 EES11/12-5 EES 11/12-6 EES12-14	EES11/12-2 EES11/12-4 EES11/12-5 EES 11/12-6 EES12-12 EES12-13 EES12-14 EES12-15	
Components					Weighting
Skills in working Scientifically	15%	20%	15%	10%	60%
Knowledge and understanding	5%	10%	5%	20%	40%
Weighting	20%	30%	20%	30%	100%

SCIENCE

SUBJECT: Science Extension

HSC 2023 Internal Assessment Program

Task Number	Task 1	Task 2	Task 3	
Nature of Task	Research Proposal Presentation Section 1 of Scientific Research Portfolio Module 2 The Scientific Research Proposal	Data and Statistical Analysis Skills developed in Section 2 SRP Module 3 The Data, Evidence and Decisions	The Scientific Research Report Module 4 The Scientific Research Report	
Timing	Term 4, Week 10	Term 2, Week 9	Term 3, Week 6	
Outcomes assessed	SE-1 SE-2 SE-3	SE-4 SE-5	SE-1 SE-6 SE-7	
Components				Weighting
Communicating scientifically	10%	10%	10%	30%
Gathering, recording, analysing and evaluating data		20%	10%	30%
Application of scientific research skills	20%		20%	40%
Total	30%	30%	40%	100%

HSIE

SUBJECT: Ancient History

HSC 2023 Internal Assessment Program

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Core Source Analysis	Sparta In Class task	Historical Period Research Essay	Trial HSC Examination	
Timing	Term 4 Week 9	Term 1 Week 9	Term 2 Week 10	Term 3 Weeks 3 – 4	
Outcomes Assessed	AH12-1,12-2,12-6, 12-9, 12-10	AH12.1, 12-2, 12-3, 12-4, 12-6, 12-7, 12-8, 12-9	AH12.1, 12-2, 12-3, 12-6, 12-7, 12-8, 12-9	AH 12-1, 12-2, 12-3, 12-4, 12-5, 12-6, 12-9	
Components					Weighting
Knowledge and Understanding of Course Content	10%	10%	10	10	40
Historical Skills in analyses and evaluation of sources and Interpretations	10%			10	20
Historical Inquiry and Research		10%	10		20
Communication of historical understanding in appropriate forms			10	10	20
Total	20%	20%	30%	30%	100%

HSIE

SUBJECT: Business Studies

HSC 2023 Internal Assessment Program

Task Number	Task 2	Task 1	Task 3	Task 4	
Nature of Task	Topic: Finance In class task	Topic: Operations Business Report	Topic: Marketing Research and in class response	Trial HSC Examination	
Timing	Term 4 Week 9	Term 1 Week 9	Term 2 Week 9	Term 3 Weeks 3 – 4	
Outcomes assessed	H4, H5, H6, H8, H9, H10	H1, H2, H3, H4, H5, H6, H8, H9	H1, H2, H3, H4, H5, H6, H7, H8, H9	H1, H2, H3, H4, H5, H8, H9, H10	
Components					Weighting
Knowledge and understanding of course content	5%	7.5%	7.5%	20%	40%
Stimulus-based skills	10%	2.5%	2.5%	5%	20%
Inquiry and Research		10%	10%		20%
Communication of business information, ideas and issues in appropriate forms	5%	5%	5%	5%	20%
Total	20%	25%	25%	30%	100%

HSIE

SUBJECT: Legal Studies

HSC 2023 Internal Assessment Program

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Core: Crime Topic Test	Human Rights Contemporary Issues Research Task	Depth Option: Family Extended Response	Trial HSC Examination	
Timing	Term 4 Week 8	Term 1 Week 7	Term 2 Week 5	Weeks 3 – 4	
Outcomes assessed	H4, H5, H6, H7, H8, H9, H10	H2, H4, H7, H8, H9, H10	H3, H4, H5, H6, H7, H8, H9, H10	H1, H2, H3, H4, H5, H6, H7, H8, H9, H10	
Components					Weighting
Knowledge and understanding of course content	5%	5%	10%	20%	40%
Analysis and Evaluation	5%	5%	5%	5%	20%
Inquiry & Research	10%	5%	5%		20%
Communication of legal information, issues / ideas in appropriate forms	5%	5%	5%	5%	20%
Total	25%	20%	25%	30%	100%

HSIE

SUBJECT: Economics

HSC 2023 Internal Assessment Program

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	The Global Economy Research Task	Australia's Place in the Global Economy Extended Response	Economic Issues Stimulus Task	Trial HSC Examination	
Timing	Term 4 Week 7	Term 1 Week 6	Term 2 Week 5	Term 3 Weeks 3 – 4	
Outcomes Assessed	H1, H2, H3, H4, H5, H8, H9, H10	H1, H2, H7, H8, H9, H10, H12	H1, H6, H7, H8, H10, H11	H1, H2, H3, H4, H5, H6, H7, H8, H10, H11	
Components					Weighting
Knowledge and understanding of course content	5%	10%	10%	15%	40%
Stimulus-based skills			10%	10%	20%
Inquiry and research	10%	10%			20%
Communication of economic information, ideas and issues in appropriate forms	5%	5%	5%	5%	20%
Total	20%	25%	25%	30%	100%

HSIE

SUBJECT: Geography

HSC 2023 Internal Assessment Program

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Fieldwork Report and in-class short and extended response People and Economic Activity	Multiple choice quiz and essay Geographical tools and skills, and Ecosystems at Risk	Stimulus based topic test Urban Places	Trial HSC Examination	
Timing	Term 4 Week 8	Term 1 Week 9	Term 2 Week 9	Term 3 Weeks 3 – 4	
Outcomes assessed	H1, H4, H6, H10, H12, H13	H1, H2, H5, H6, H7, H8, H10, H11	H1, H3, H6, H10, H12, H13	H1 – H13	
Components					Weighting
Knowledge and understanding of course content	10%	10%	10%	10%	40%
Geographical tools and skills		10%		10%	20%
Geographical inquiry and research, including fieldwork	5%	5%	5%	5%	20%
Communication of geographical information, ideas and issues in appropriate forms	5%	5%	5%	5%	20%
Total	20%	30%	20%	30%	100%

HSIE

SUBJECT: History Extension

HSC 2023 Internal Assessment Program

Task Number	Task 1	Task 2	Task 3	
Nature of Task	Historical Research Proposal	History Project – Essay Annotated Bibliography	Trial HSC Examination	
Timing	Term 1 Week 3	Term 2 Week 3	Term 3 Weeks 3 – 4	
Outcomes Assessed	HE.12-2, 12-3, 12-4	HE12-1, HE12-2, HE12-3, HE12-4	HE 12-1, 12-3, 12-4	
Components				Weighting
Knowledge and understanding of significant historical ideas and processes		20%	20%	40%
Skills in designing, undertaking and communicating historical inquiry and analysis	20%	30%	10%	60%
Total	20%	50%	30%	100%

HSIE

SUBJECT: Modern History

HSC 2023 Internal Assessment Program

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	CORE STUDY: Power and Authority in the Modern World 1919-1946 Research and Historical Analysis Writing Task	NATIONAL STUDY: Option F- Russia and the USSR 1917-1941 Research and In-class Task	PEACE AND CONFLICT: Option D- The Cold War 1945– 1991 Research Essay	Trial HSC Examination	
Timing	Term 4 Week 9	Term 1 Week 8	Term 2 Week 8	Term 3 Weeks 3 – 4	
Outcomes assessed	MH12-4, MH12-6, MH12-7, MH12-8, MH12-9	MH12-3, MH12-6, MH12- 7, MH12-9	MH12-2, MH12-3, MH12-4, MH12-5, MH12-8, MH11-9	MH12-1, MH12-3, MH12-4, MH12-5, MH12-6, MH12-9	
Components					Weighting
Knowledge and understanding of course content	5%	10%	5%	20%	40%
Historical skills in the analysis and evaluation of sources and interpretations	10%		5%	5%	20%
Historical inquiry and research	5%	10%	5%		20%
Communication of historical understanding in appropriate forms	5%	5%	5%	5%	20%
Total	25%	25%	20%	30%	100%

HSIE

Subject: Society & Culture

HSC 2023 Internal Assessment Program

Task number	Task 1	Task 2	Task 3	
Nature of task	PIP Proposal & Evaluation of Research Methods	Extended Response Continuity & Change	Trial HSC Examination	
Timing	Term 4, Week 8	Term 1, Week 8	Term 3, Week 3-4	
Outcomes assessed	H1, H3, H4, H6, H7, H8, H10	H2, H3, H5, H6, H7, H9, H10	H1, H3, H5, H9	
Components				Weighting
Knowledge and understanding of course content	10%		20%	50%
Application and evaluation of social and cultural research methods	10%	10%	10%	30%
Communication of information, ideas and issues in appropriate forms	10%	10%		20%
Total	30%	40%	30%	100%

CREATIVE AND PERFORMING ARTS

SUBJECT: Music 1

HSC 2023 Internal Assessment Program

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Part a) Performance of one piece representing the topic of '20th & 21st Century Music'	Part a) 10 minutes musicology Viva Voce discussion representing the topic of 'An Instrument & its Repertoire'. Part b) Perform/Deliver ONE chosen HSC Elective.	Part a) Composition of one work representing the topic of 'Music for Small Ensembles'. Part b) Perform/Deliver ONE chosen HSC Elective.	Part a) Trial Aural Skills Music 1 examination. Part b) Perform/Deliver ONE chosen HSC Elective.	
Timing	Term 4, Week 8	Term 1, Week 7	Term 2, Week 10	Part a) (Exam Period) Term 3, Week 3 & 4 Part b) Term 3, Week 2	
Outcomes assessed	H1, H7, H9	H2, H4, H5, *	H3, H8, H10, *	H4, H6, H11, *	
Components					Weighting
Performance	10%				10%
Composition			10%		10%
Musicology		10%			10%
Aural				25%	25%
Electives		15%	15%	15%	45%
Total	10%	25%	25%	40%	100%

* Teacher will select the appropriate outcomes based on the IP option selected by each student

CREATIVE AND PERFORMING ARTS

Subject: Photography, Video & Digital Imaging

HSC 2023 Internal Assessment Program
School-Based Assessment

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Director's Portfolio	Film Task	Project Pitch	Self-directed Individual project	
Timing	Term 4 Week 9	Term 1 Week 10	Term 2 Week 5	Term 3 Week 5	
Outcomes assessed	CH5, M2	M3, M6	CH3, M4	CH2, M1, M5	
Components					Weighting
Making	10%	20%	10%	30%	70%
Critical and historical studies	10%		10%	10%	30%
Total	20%	30%	20%	40%	100%

CREATIVE AND PERFORMING ARTS

SUBJECT: Visual Arts

HSC 2023 Internal Assessment Program

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Development of the Body of Work VAPD documenting initial artmaking experimentation and investigation, analysis of artmaking practice through the frames, research and comparative analysis of student practice and selected artists' practice	Extended Written Response An in-class essay responding to an unseen question.	Resolving the Body of Work Submission of BOWs under development, VAPD documenting experimentation, written reflections including explanation of intention and the links between material and conceptual practice	Trial HSC Exam	
Timing	Term 4 Week 9	Term 1 Week 10	Term 3, Week 2	Term 3 Weeks 3 – 4	
Outcomes assessed	H1, H3, H4	H7, H8, H9	H2, H5, H6	H7, H8, H9, H10	
Components					Weighting
Art History and Criticism		20%		30%	50%
Artmaking	20%		30%		50%
Total	20%	20%	30%	30%	100%

CREATIVE AND PERFORMING ARTS

SUBJECT: Drama

HSC 2023 Internal Assessment Program

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Individual Project Progress Presentation Hand in/presentation of IP in progress including IP logbook with ongoing drafts, research, investigation of ideas and reflection	Original VT Performance and Extended Response Studies in Drama and theatre extended response essay and group devised Verbatim performance.	Group Performance Progress Presentation Presentation of Group Performance in progress including logbook with ongoing drafts, research, investigation of ideas and reflection	Trial HSC Examination Written examination covering Contemporary Australian Theatre and Studies in Drama and Theatre topics and set texts.	
Timing	Term 4, Week 9	Term 1, Week 10	Term 2, Week 6	Term 3 Weeks 3 – 4	
Outcomes assessed	H1.3, H1.5	H1.1, H1.2, H2.2, H3.3,	H1.4, H1.6, H2.1,	H3.1, H3.2, H3.3	
Components					Weighting
Making	10%	20%	10%		40%
Performing		10%	20%		30%
Critically Studying	10%	10%		10%	30%
Total	20 %	40%	30%	10%	100%

* Teacher will select the appropriate outcomes based on the IP option selected by each student

TAS – HOME ECONOMICS

SUBJECT: Food Technology

HSC 2023 Internal Assessment Program

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Research Task AFI	Research Task Food Manufacture	Investigation Nutrition	Trial HSC Examination	
Timing	Term 4 Week 8	Term 1 Week 9	Term 2 Week 9	Term 3 Weeks 3 – 4	
Outcomes assessed	H1.2, H.3.1, H1.4	H1.1, H4.2	H2.1, H3.2, H4.1, H5.1	H1.1, H1.2, H1.3, H1.4, H2.1, H5.1	
Components					Weighting
Knowledge and understanding of course content	10%	10%		20%	40%
Knowledge and skills in designing, researching, analysing and evaluating	15%		15%		30%
Skills in experimenting with and preparing food by applying theoretical concepts		15%	15%		30%
Total	25%	25%	30%	20%	100%

TAS – HOME ECONOMICS

SUBJECT: Community & Family Studies

HSC 2023 Internal Assessment Program

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Independent Research Project	Investigation Issues of concern for a group within the community	Presentation Support for parents and carers	Trial HSC Examination	
Timing	Term 4 Week 9	Term 1 Week 8	Term 2 Week 5	Term 3 Weeks 3 - 4	
Outcomes assessed	H4.1, H4.2	H2.2, H2.3, H3.3	H3.2, H5.1, H5.2	H1.1 to H6.2	
Components					Weighting
Knowledge and understanding of course content	5%	10%	10%	15%	40%
Skills in critical thinking, research methodology, analysing and communicating	15%	15%	15%	15%	60%
Total	20%	25%	25%	30%	100%



Education

ULTIMO 90072

HOSPITALITY- KITCHEN OPERATIONS CATEGORY B BOARD DEVELOPED COURSE ASSESSMENT SCHEDULE

Preliminary Year 2022 - HSC 2023

QUALIFICATION: SIT20416 Certificate II in Kitchen Operations
Training Package: SIT Tourism, Travel and Hospitality (Release 1.2)

NESA course code
2 U X 2 YR - 26511
HSC Exam: 26587
LMBR code
(11 OR 12)
SIT20416126511B

TERM	Unit Code	Units of Competency	AQF CORE / ELECTIVE	HSC STATUS	HSC Hrs.	Assessment Task Cluster & Methods of Assessment	HSC requirements Exam estimate mark & weighting to total 100%	
Term 1	9 PRELIMINARY UOCs					Evidence will be collected during Preliminary and HSC Course for the unit of competency <i>SITHCCC011 Use cookery skills effectively</i>	240 Indicative Hours over 2 years	
	SITXFSA001	Use hygienic practices for food safety	C	M	10	Cluster A: Getting Ready for Work	40% Prelim Yearly Exam	
	SITXWHS001	Participate in safe work practices	C	M	15	Written task/scenario, case study & observation of practical work		
	SITHCCC003	Prepare and present sandwiches	E	E	20			
Term 2	SITXFSA002	Participate in safe food handling practices	E	S	15	Cluster B: Sustainable Kitchen Practices	35 hrs Work placement	
	SITHCCC002	Prepare and present simple dishes	E	E	10	Scenario, Written task, Observation of practical work		
Term 3	SITHKOP001	Clean kitchen premises and equipment	C	S	10	Cluster C: Maintain a Clean & Safe Kitchen		60% Trial HSC Exam
	SITHCCC001	Use food preparation equipment	C	S	20	Written task, Observation of practical work including temperature checks & completion of HACCP documentation.		
	SITXINV002	Maintain the quality of perishable items	C	E	5			
Terms 4 - 6	5 HSC UOCs						35 hrs Work placement The final estimate exam mark will only be used as the optional HSC exam mark in the event of misadventure. This mark should be derived from either one or two formal exams. The calculation of the estimate is a school decision.	
	SITHFAB005	Prepare & Serve Espresso Coffee	E	E	15	Cluster D: Café Culture		
	SITHCCC005	Prepare dishes using basic methods of cookery	C	S	40	Cluster D: Quality Café Meals		
	SITHCCC006	Prepare appetisers and salads	E	E	25	Written task & observation of practical work		
	SITHCCC011	Use cookery skills effectively	C	E	20	Portfolio of evidence including service periods. NOTE: person with THREE years' Industry Experience must be involved in assessment.		
Terms 6 & 7	BSBWOR203	Work effectively with others	C	M	15	Cluster E: Working in the Hospitality Industry		
	SITHIND002	Source and use information on the hospitality industry	E	M	20	Written task and reflection		
NESA requires students to study a minimum of 240 hours to meet Preliminary and HSC requirements.			Total Hours 240			Units of competency from the HSC focus areas will be included in the optional HSC examination.		

TAS – INDUSTRIAL ARTS

SUBJECT: Design and Technology

HSC 2023 Internal Assessment Program

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Project Proposal Presentation	Innovation and Emerging Technology Case Study	Project Development and Management Report	Trial HSC Examination	
Timing	Term 4 Week 9	Term 1 Week 5	Term 2 Week 7	Term 3 Week 3/4	
Outcomes Assessed	H2.1, H4.1, H4.2	H2.2, H3.1, H3.2, H6.2	H4.3, H5.1, H5.2, H6.1	H1.1, H1.2, H2.1, H2.2, H3.1, H6.2	
Components					Weighting
Knowledge and understanding of course content		20%		20%	40%
Knowledge and skills in the designing, managing, producing and evaluating design project	20%		30%	10%	60%
Total	20%	20%	30%	30%	100%

TAS – INDUSTRIAL ARTS

SUBJECT: Industrial Technology – Timber / Multimedia

HSC 2023 Internal Assessment Program

Task number	Task 1	Task 2	Task 3	Task 4	
Nature of tasks	Designing and Planning Oral Presentation	Product Analysis	Project Development and Written Management Report	Trial HSC Examination	
Timing	Term 4, Week 9	Term 1, Week 9	Term 2, Week 9	Term 3, Weeks 3–4	
Outcomes assessed	H3.1, H3.2, H3.3, H5.1	H3.2, H4.3, H5.2, H6.1	H2.1, H3.3, H4.1, H5.1, H5.2, H6.2	H1.1, H1.2, H1.3, H3.1, H4.3, H6.1, H7.1, H7.2	
Components					Weighting
Knowledge and understanding of course content	5%	5%	10%	20%	40%
Knowledge and skills in the design, management, communication and production of a major project	15%	15%	20%	10%	60%
Total	20%	20%	30%	30%	100%

PUBLIC SCHOOLS NSW ULTIMO RTO 90072 CONSTRUCTION CATEGORY B BOARD DEVELOPED COURSE ASSESSMENT SCHEDULE Preliminary Year 2022 - HSC 2023 QUALIFICATION: CPC20220 - Certificate II in Construction Pathways (Release 6) & Statement of Attainment towards CPC20120 Certificate II in Construction (Release 3) Training Package: CPC08 Construction, Plumbing and Services (version 9.7) NB: The information may change in 2022 due to Training Package and NSW Education Standards Authority (NESA) updates. Notification of variations will be made in due time with minimum disruption or disadvantage.							NESA course code 2 U X 2 YR - 26211 2022 HSC Exam: 26299 LMBR UI Code: CPC20220126211B or CPC20120126211B
TERM	Unit Code	Units Of Competency	AQF CORE / ELECTIVE	HSC STATUS	HSC INDICATIV E Hrs.	Assessment Task Cluster & Method of Assessment	HSC requirements Exam estimate mark & weighting to total 100%
Term 1	6 PRELIMINARY UOCs						240 Indicative Hours over 2 years 40% Preliminary Exam 35 hrs. Work placement
	CPCCWHS1001	Prepare to work safely in the construction industry	CP-E	M		Cluster 1 – GIT (White Card)	
Term 1/2	CPCCWHS2001	Apply WHS requirements, policies, and procedures in the construction industry	CP-C	M	20	Cluster 2 – Work Safe Stay Safe	
Term 2/3	CPCCCM1001 CPCCCOM1015	Undertake basic estimation and costing Carry out measurements and calculations	CP-C CP-C	M M	35	Cluster 3 – TITLE TBA	
Term 2/3	CPPCCOM2001 CPCCPM1013	Read and interpret plans and specifications Plan and organise work	C-C CP-C	M M	35	Cluster 4 - TITLE TBA	
Terms 4/5 Option 1	12 HSC UOCs						35 hrs. Work placement 60% Trial HSC Exam The final estimate exam mark will only be used as the optional HSC exam mark in the event of misadventure. This mark should be derived from either one or two formal exams. The calculation of the estimate is a school decision.
	CPCCBL20001 CPCCBL2002	Handle prepare bricklaying and blocklaying materials Use bricklaying and blocklaying tools and equipment	CP-E C-E	E E	30	Cluster 5 - TITLE TBA	
Terms 4/5 Option 2	CPCCWF2002 CPCCCM2013	Use wall and floor tiling tools and equipment Undertake basic installation of wall tiles	CP-E C-E	E E	35	Cluster 5 - TITLE TBA	
Terms 4/5 Option 3	CPCCJN2001 CPCCJN3004	Assemble components Manufacture and assemble joinery components	CP C-E	E E	40	Cluster 5 - TITLE TBA	
Terms 5/6/7	CPCCCM2006	Apply basic levelling procedures	CP-E	E	15	Cluster 6 – TITLE TBA	
	CPCCCA2002	Use carpentry tools and equipment	CP-E	E	50	Cluster 7 – TITLE TBA	
	CPCCCM2005	Use construction tools and equipment	C	M			
	CPCCCA2011	Handle carpentry materials	CP-E	E			
	CPCCVE1011	Undertake a basic construction project	C	M	55	Cluster 8 - TITLE TBA	
	CPCCOM1012	Work effectively and sustainably in the Construction Industry	CP-C	M			
NESA requires students to study a minimum of 240 hours to meet Preliminary and HSC requirements.				Total hours	235-240-245	Units of competency from the HSC focus areas will be included in the optional HSC examination.	

PERSONAL DEVELOPMENT/HEALTH/PHYSICAL EDUCATION

SUBJECT: PD/Health/PE

HSC 2023 Internal Assessment Program

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Research and responding task Core 1	Writing Task Core 2	Research Task Option 1	Trial HSC Examination	
Timing	Term 4 Week 10	Term 1 Week 10	Term 2 Week 10	Term 3 Weeks 3 - 4	
Outcomes assessed	H3, H4, H5, H6	H7, H8, H10, H11	Option delivered	Core 1, Core 2, Option 1 H1 – H5, H7 – H11	
Components					Weighting
Knowledge and understanding of course content	10%	10%	10%	10%	40%
Skills in critical thinking, research, analysis and communicating	15%	15%	10%	20%	60%
Total	25%	25%	20%	30%	100%

PERSONAL DEVELOPMENT/HEALTH/PHYSICAL EDUCATION

SUBJECT: Sport Lifestyle and Recreation

HSC 2023 Internal Assessment Program

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Research and responding task	Topic Test and Practical Application	Practical Application	Practical application	
Timing	Term 4 Week 9	Term 1 Weeks 9 - 10	Term 2 Week 6	Term 3 Weeks 1-5	
Outcomes assessed	H1.1, H1.5, H2.3, H3.5, H4.3, H4.5	H1.1, H2.1, H3.1, H4.2, H4.5	H1.3, H1.6, H2.5, H3.3, H4.4	H3.1, H3.2, H4.1, H4.4	
Components					Weighting
Module: Healthy Lifestyle	25%				25%
Module: Aquatics		25%			25%
Module: Resistance Training / Gymnastics			25%		25%
Module: Individual games and sports application				25%	25%
Total	25%	25%	25%	25%	100%

PERSONAL DEVELOPMENT/HEALTH/PHYSICAL EDUCATION

SUBJECT: Dance

HSC 2023 Internal Assessment Program

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Core Performance	Major Study	HSC Trials – Practical	Trial HSC Examination Appreciation - Written	
Timing	Term 4 Week 10	Term 1 Week 10	Term 2 Week 10	Term 3 Weeks 3 - 4	
Outcomes assessed	H1.1, H1.2, H1.3, H2.1, H2.2, H2.3	H1.1, H1.2, H3.1, H3.2, H3.3	H1.1, H1.2, H1.3, H2.1, H2.2, H2.3	H1.1, H1.2, H1.3, H4.1, H4.2, H4.3, H4.4, H4.5	
Components					Weighting
Performance	20%				20%
Composition		20%			20%
Appreciation			20%		20%
Major Study				40%	40%
Total	20%	20%	20%	40%	100%

THE JANNALI HIGH SCHOOL ILLNESS OR MISADVENTURE CLAIM FORM

Student's name: Year:..... Roll class:

Parent's name: Daytime contact phone no:

Exam or assessment task affected:

..... Due date of task: / /

Subject: Class teacher's name:

Type of claim: (please tick ✓) ☐ Illness ☐ Misadventure

Describe your reasons for submitting this claim (describe the illness or misadventure).
(Any supporting evidence, such as a doctor's certificate or a letter from a parent, should be attached to the top left corner of this form.)

.....
.....
.....

State what outcome you hope to achieve by submitting this claim:

.....
.....

- **INSTRUCTIONS:** (please read the following instructions carefully)
- This claim form, along with any supporting evidence, such as a doctor's certificate etc, should be submitted to the Head Teacher of the subject area concerned.
- This claim form should be submitted as soon as possible after the examination or assessment task in question has occurred (it may also be submitted before the task is due).
- Failure to comply with these instructions may result in a zero assessment being recorded.

ON YOUR FIRST DAY BACK TO SCHOOL

Day and date claim received by Head Teacher: M T W T F / /

Outcome: Has the application been approved? YES NO (circle one)

Action: 'When, where and how will the task be completed'

.....
.....

Head Teacher's name: Signature:

Return completed form to the Deputy Principal within 2 days of date of issue

APPENDIX No. B

X Attach any supporting evidence here with a staple or a pin

THE JANNALI HIGH SCHOOL ASSESSMENT TASK APPEAL FORM

Student Name: Year:

Subject: Due Date:

Assessment Task Description:

.....

Reason for Appeal:

.....

Student Signature:..... Date:

Panel's decision (tick one outcome):

☐ Apply a zero mark

☐ No penalty applied

Other penalty applied (e.g. reduction in marks/percentage). Please state:

.....

.....

.....

Reasons for the panel's decision:

.....

.....

.....

Panel members:

Name: Signature:

Name: Signature:

Name: Signature:

Date: