



The Jannali High School
Higher School Certificate
Assessment Guidelines
Year 12 – 2019

For students, parents and teachers

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2019

January <i>M T W T F S S</i> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	February <i>M T W T F S S</i> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	March <i>M T W T F S S</i> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	April <i>M T W T F S S</i> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
May <i>M T W T F S S</i> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	June <i>M T W T F S S</i> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	July <i>M T W T F S S</i> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	August <i>M T W T F S S</i> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
September <i>M T W T F S S</i> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	October <i>M T W T F S S</i> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	November <i>M T W T F S S</i> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	December <i>M T W T F S S</i> 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

Term Dates & Vacation Dates 2019

Term 1 (11 weeks)	Wednesday, 30 January 2019	Friday, 12 April 2019
Autumn Vacation	Saturday, 13 April 2019	Sunday, 28 April 2019
Term 2 (10 weeks)	Monday, 29 April 2019	Friday, 5 July 2019
Winter Vacation	Saturday, 6 July 2017	Sunday, 21 July 2019
Term 3 (10 weeks)	Monday, 22 July 2019	Friday, 27 September 2019
Spring Vacation	Saturday, 28 September 2019	Sunday, 13 October 2019
Term 4 (10 weeks)	Monday, 14 October 2019	Wednesday, 18 December 2019

Exam Dates

Year 12	Half Yearly	Term 1 Weeks 10/11
	Trial HSC	Term 3 Weeks 3 / 4

Public Holidays

New Year's Day	Tuesday, 1 January
Australia Day	Saturday, 26 January
Good Friday	Friday, 19 April
Easter Monday	Monday, 22 April
Anzac Day	Thursday, 25 April
Queen's Birthday	Monday, 10 June
Labour Day	Monday, 7 October
Christmas Day	Wednesday, 25 December
Boxing Day	Thursday, 26 December

HIGHER SCHOOL CERTIFICATE

ASSESSMENT POLICY AND SCHEDULE

Information for students and parents

Schools are required by the NSW Education Standards Authority, (NESA) to provide a separate assessment mark that indicates each student's attainment during the Higher School Certificate (HSC) course. The assessments constitute a mark out of 100 for a 2 Unit course and a mark out of 50 for an extension course. These are submitted to the NESA for each HSC Board Developed Course (BDC) offered. The assessment marks form 50% of the final result.

The assessment mark is calculated from the results of **tests, assignments, projects, oral and aural work, performances and examinations** conducted during the HSC course which commences Term 4, 2018. The assessment mark measures student achievement relative to a set of predetermined standards. Assessment does not take into account student conduct.

As well as tasks included in the Assessment Schedule, there will be **other tasks and classwork required from the students**. The completion of a range of tasks and classroom experiences will be required and will better prepare students to perform well in their HSC assessable tasks and in the HSC examination.

It will also ensure that students have met NESA requirements for successful completion of an HSC subject. These requirements of students include:

- successfully completing the "All My Own Work" program
- following the course developed or endorsed by the NSW Education Standards Authority
- applying themselves with **diligence and sustained effort to the set tasks and experiences** provided in the course by the school
- Completed some or all of the outcomes

It is the responsibility of each student to read his or her Assessment Schedules to be aware of the nature and timing of assessable tasks. Not knowing about a deadline will not be an acceptable excuse for lateness or non-completion.

General Requirements

The NSW Education Standards Authority, expects students to undertake all Assessment Tasks set. In Year 12, students must make a genuine attempt at assessment tasks that contribute in excess of 50% of available marks. Completion of tasks worth exactly 50% is not sufficient; tasks worth in excess of 50% must be completed. Students who do not comply will be deemed by the NSW Education Standards Authority, as having not satisfactorily completed that subject.

Assessment Practices in action

Each subject will provide adequate time when providing written notifications of formal assessment tasks (usually 2 weeks' notice will be provided). It is expected that students **sign and date** an Assessment Register to indicate they have:

- received the task notification
- submitted the task for marking

There is a school community understanding that in order to maximise each student's learning achievement, no assessment task will be expected to be due TWO weeks prior to the exam week.

NOTE: Due to recent changes mandated by NESAs, HSC students are now required to complete a **maximum of 4 assessment tasks in each course**. Only one formal examination (Trial HSC) will be undertaken by each student in 2019. Academic rigour will be maintained via personalised feedback on all assessment tasks to adequately prepare for the HSC examinations in Term 4 of 2019.

Illness/Misadventure

If **absent from an assessable task due to illness or a proven misadventure, then the student must:**

- Substantiate illness with a doctor's certificate or independent documented evidence
- Fill out the Illness/Misadventure Form – See Appendix on Page 41.
- Report before roll call on the first day back at school, to the Head Teacher of the faculty for which the assessment task is due, to organise a substitute task. *NOTE - Repeated absences from tasks, even with Medical Certificates may lead to a review of the student's eligibility for inclusion of that subject in their total units.*

Note: For assessment tasks set in advance to be completed wholly or in part at home, Medical Certificates or Illness Misadventure applications covering only the final days prior to submission of the task will not be sufficient.

There is no provision in the Assessment Policy (as per NESAs guidelines) to compensate a student for factors such as extended illness, misadventure or domestic problems. Marks cannot be given for work not done. Notification must be given to the school as soon as practicable, by either student or parent/caregiver, if a student is unable to attend an examination due to illness. A medical certificate or independent documented evidence will be required to explain such absences. **This documentation must be presented to the school on the first occasion the student returns to the school even if it is during the exam period.**

Note: Any task that is affected by an incident of Illness/Misadventure will have their task reviewed against prior performance of the student, considering their current rank in the course. This is in keeping with processes used by NESAs.

YR 11-12 Assessment Task Rules

The day of an assessment task ... As a student I must:

- ✓ **submit my work by Recess or at the specific time**
- ✓ **attend all timetabled lessons**

But If I am away sick...

I will hand in my Doctor's certificate to the Head teacher before ROLL CALL the first day I come back to school and hand in my work or organise another time !

Unfair Advantage - Attendance on the day of Assessable Tasks

So that no student will be given an **unfair advantage over others, students must attend ALL timetabled lessons on any day they have an assessable task or substitute task scheduled.** Breaches of this rule will mean the task will not be accepted from the student and “NS” (no submission) will be recorded as the mark.

In the case of a genuine illness a medical certificate will be required and a misadventure form. In other exceptional circumstances, the student’s case may be considered by the school’s Assessment Review Panel (A.R.P.) which consists of the School Principal (or the Principal’s nominee) and two Head Teachers.

Extended Absence with Leave

If a student is to be absent for an extended period with leave (eg. overseas travel), substitute tasks are to be **negotiated with each subject area Head Teacher, prior to departure.**

TAFE College Assessments

Students undertaking courses at TAFE colleges receive all assessment details from their TAFE teachers. The school has no input regarding the requirements, procedures or timing of TAFE course assessments. Note that special rules covering attendance are in force. **Students who are absent for more than three (3) lessons may be deemed ineligible for that course regardless of the reason for the absence.**

Vocational Education Training (VET) Courses

All these courses are nationally accredited by ASQA and are based on proven competencies including a mandatory period of work placement. **Students must complete all requirements set out in the course competencies including satisfactorily completing all hours of training at work placements (70 hours).** No provision is made for special consideration as accreditation depends on the competencies being met. Students should check with their teachers for specific details relating to these courses. Note that assessment for the purpose of NSW Education Standards Authority accreditation is as for other Board Developed courses. For full details of VET assessment policies see page 11.

Malpractice and breaches of examination rules

Examination and Assessment rules are to be strictly adhered to in all circumstances. These rules are set out in the booklet *Rules and Procedures-Higher School Certificate.*

All work presented in assessment tasks and external examinations (including submitted works and practical examinations) **must be a student’s own work.** Malpractice, including plagiarism, could lead to a student receiving zero marks and may jeopardise a student’s HSC results. Assessment tasks will be subject to the *Turnitin* program where appropriate. Normal school policy will apply to determine where a breach has occurred.

(From the NESAs Assessment, Certification and Examination Manual)

Malpractice is any activity that allows a student to gain an unfair advantage over other students. It includes, but is not limited to:

- copying someone else’s work, in part or in whole, and presenting it as your own; using material directly from books, journals, CDs or the internet without reference to the source. Plagiarism also involves students who choose to copy work from their peers. **Zero may be awarded to both the ‘copier’ and the ‘author’.**
- building on the ideas of another person without reference to the source;
- buying, stealing or borrowing another person’s work and presenting it as your own;

- submitting work to which another person such as a parent, coach or subject expert has contributed substantially;
- using words, ideas, designs or the workmanship of others in practical and performance tasks without appropriate acknowledgement;
- paying someone to write or prepare material;
- **breaching school examination rules** (included on Page 12);
- **using non-approved aides during an assessment task/ examination;**
- contriving false explanations to explain work not handed in by the due date;
- **assisting another student to engage in malpractice.**

Any student found to have cheated in an examination or assessable task will have his/her paper or task cancelled and a zero awarded.

Students are also reminded that **assisting others in the act of cheating** will be detrimental to their own progress. **They will also be awarded a zero.**

Any suspected plagiarism/ malpractice will be reported by the Head teacher to the Senior Executive who will recommend a meeting of the **Assessment Review Panel (A.R.P.)**. This panel will ask that students present all their preparatory work as evidence that their task is the student's own intellectual property. Questions may also be asked of the student to test their level of understanding prior to a decision about the authenticity of the task being made. Parents will be informed in writing of any breaches of the rules.

Students are reminded that unsatisfactory completion of any course means that a student is ineligible to include that course in the units required for the award of a HSC. This may mean that the student is also ineligible for the award of a Higher School Certificate.

Queries

If any student has questions about marks awarded for ANY task, he/she must raise them with their teacher when the task is returned from marking. If, after consultation with the teacher, there is still a problem, he/she should consult with the Head Teacher of the Faculty concerned and then the Principal or the A.R.P. if there is still concern.

Special Note regarding Presentation of Assessment Tasks

All assessment tasks must be presented in hard copy format on **A4 paper unless specifically stated** otherwise. This means that tasks uploaded onto Google Classrooms or via USB drives or emailed to staff are not acceptable (unless specifically stated). Claims that computer malfunction caused late submission of assignments *will not be accepted* unless they can be substantiated by the production of draft work in hard copy format.

Best practice in relation to the use of computer technology and assessment work involves:

- a) Initial work, notes, planning etc in hand written form,
- b) Regular saving or backup of work,
- c) Production of hard copy of draft work as each page is completed.

If this process is followed, any hardware or software malfunction can be legitimately supported by the production of the above draft work.

Lateness of Assessment Tasks

All assignments must be handed in by recess, unless otherwise specified. If not, they will be treated as late (unless there is documentary evidence of illness or misadventure) and the following penalties will apply:

- 1) The work will be corrected, feedback will be given, but no marks will be awarded. The student will be given advice on ways to improve but the mark recorded will be **zero**.
- 2) After three (3) days late an assignment not handed in is considered to have not been submitted and receives a non submission (“NS”). In special circumstances, an assignment submitted more than three days late, provided it is of an adequate standard, will be accepted, with a mark of zero (0) rather than “NS”. The final result of either a zero or a “NS” can have serious implications regarding the inclusion of that course in their final HSC award.

*Students should not leave assignments until the last minute. No allowance will be made for students whose illness is restricted to the final days before a long term assignment is due. If a student knows in advance that he/she will be absent on the day an assignment is due, the work must be handed in **before the due date**.*

Assessment of Industry Curriculum Framework Courses (VET courses)

For all industry curriculum framework courses (i.e. Hospitality, Construction and Information Technology), all assessment is competency based. An assessment mark is not required by the NSW Education Standards Authority. The NSW Education Standards Authority requires a list of units of competency achieved to be submitted.

For 240 hour courses (i.e. 2 unit courses) there are two assessment components:

Internal Assessment Requirements

- Assessment tasks are competency-based;
- Judgement of competency is made on the basis of performance against performance criteria. The criteria are set out under each element of competency in the industry curriculum framework;
- A student's performance is determined as being competent or not yet competent;
- Judgement is made on the basis of evidence that may be in a variety of forms;
- Assessment tasks will enable students to show that they can apply knowledge to particular circumstances and integrate skills and knowledge learned;
- The units of competency within each course are divided into Preliminary and HSC
- In each course the student is assessed as successfully achieving the units of competency across the Preliminary and HSC years.

External Assessment Requirements

- The optional examination is a two-hour written paper and is worth 100 marks. The paper is, however, marked out of 80. The total marks gained are then converted to a final mark out of 100;
- Students will be required to notify the NSW Education Standards Authority during the HSC year if they do not wish to be present for the examination;
- The external examination will test a sample of the units of competencies outlined in the examination specifications;
- No internal assessment mark is required for submission to the NSW Education Standards Authority;
- The examination result is independent of the competency-based assessment undertaken during the course and has no impact on student eligibility for Australian Qualifications Framework (AQF) qualifications. The external examination only may contribute to the calculation of the student's Australian Tertiary Admissions Rank (ATAR);
- The examination will provide 100% of the mark for ATAR purposes.

Note: Only students who wish their VET course to be included in their ATAR need present for the external examination.

Recognition of Prior Learning (RPL)

- A student's prior learning and experience, including study in other systems and life/work experience, may exempt the student from certain requirements;
- A student who has achieved units of competency through study or experience other than the VET Curriculum Framework courses is not required to be assessed for recognition of those units of competency as long as a qualified assessor from a Registered Training Organisation (RTO) has assessed those competencies (for full details of this, check with the Deputy Principal).

School Examination Rules

- 1 All writing paper is provided however students must provide other equipment required for specific examinations.
- 2 Students are required to wear **full school uniform** during the examination period.
- 3 All students should arrive **at least 10 minutes** before the starting time of the exam. Exam attendance is recorded by completing of Attendance Slips at the beginning of each exam.
4. All exams will be held in the Hall except for subjects that have practical components. Students seeking Special Provisions will receive their own personal timetable with rooms allocated.
- 5 **If a student is unable to attend an examination due to illness, the school should be notified by telephone as soon as possible. A doctor's certificate is required to explain the absence. This certificate must be presented to the Deputy Principal or the relevant Head Teacher as soon as the student returns to school.**
- 6 Any student who is absent from an examination must report to the relevant Head Teacher(s) immediately after the illness/misadventure to arrange alternative times for missed exams. Failure on the part of the student to arrange an alternative time immediately after the illness/misadventure will result in a zero for the examination for that student.
- 7 Students must remain in the examination room for the entire duration of each examination (students are not allowed to leave any exam before the scheduled finishing time).
- 8 There is to be no communications of any sort between students while inside the examination room. The borrowing of equipment or material is prohibited.
- 9 Any article that could be considered an aid must not be taken to the examination tables, (e.g. books, notes, loose sheets of paper, **mobile phones, iPods**). All materials are subject to confiscation.
- 10 When in the examination room, **students must remove watches** and place them in clear view on the examination table.
- 11 Any pens, pencils, calculators etc must be in a **clear plastic bag** (not your normal pencil case) and your drink bottle must be clear and with no label.
- 12 Students should consult the timetable carefully. No allowance will be made where candidates fail to attend an examination because of an alleged misreading of the timetable. Note that times for the start and finish of examinations vary.

Refer any concerns about the Exam timetables to Ms MacPherson, HT Science.

YEAR 12 ASSESSMENT SCHEDULE 2019

Subject	Term 4										Term 1										
	Wk1	Wk2	Wk3	Wk4	Wk5	Wk6	Wk7	Wk8	Wk9	Wk10	Wk1	Wk2	Wk3	Wk4	Wk5	Wk6	Wk7	Wk8	Wk9	Wk10	Wk11
Biology										■									■		
Business Studies										■											■
CAFS								■				■									
Chemistry								■													
Dance										■											■
Design & Technology								■						■							
English Ext. 1																				■	
English Ext. 2								■	■										■		
English Std / Adv									■											■	
Food Tech								■											■		
IT Timber/M'Media									■					■							
Investigating Science								■												■	
Legal Studies								■									■				
Maths 2 Unit									■											■	
Maths Ext. 1									■											■	
Maths Ext. 2									■											■	
Maths Standard 1 & 2									■											■	
Music 1									■												■
PDHPE											■										
Photography									■											■	
Physics									■												■
SLR									■										■	■	
Visual Arts									■											■	

YEAR 12 ASSESSMENT SCHEDULE 2019

Subject	Term 2										Term 3									
	Wk1	Wk2	Wk3	Wk4	Wk5	Wk6	Wk7	Wk8	Wk9	Wk10	Wk1	Wk2	Wk3	Wk4	Wk5	Wk6	Wk7	Wk8	Wk9	Wk10
Biology					■									■						
Business Studies									■											
CAFS						■								■						
Chemistry	■									■				■						
Dance										■				■						
Design & Technology								■						■						
English Ext. 1									■					■						
English Ext. 2								■												
English Std / Adv									■					■						
Food Tech									■					■						
IT Timber/M'Media									■					■						
Investigating Science								■						■						
Legal Studies														■						
Maths 2 Unit									■					■						
Maths Ext. 1									■					■						
Maths Ext. 2									■					■						
Maths Standard 1 & 2									■					■						
Music 1									■					■						
PDHPE	■									■				■						
Photography									■							■				
Physics								■						■						
SLR						■				■										
Visual Arts										■				■						

ENGLISH

SUBJECT: English Advanced

HSC 2019 Internal Assessment Program

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Common Module Texts & Human Experiences Multimodal presentation with related material	Module A Textual Conversations Analytical Response	Module C Craft of Writing Imaginative text with reflection	Common Module Modules A & B Craft of Writing 5% Trial HSC Examination	
Timing	Term 4 Week 9	Term 1 Week 10	Term 2 Week 9	Term 3 Weeks 3 – 4	
Outcomes assessed	EA12-1, EA12-2, EA12-6, EA12-7	EA12-3, EA12-5, EA12-6, EA12-8	EA12-2, EA12-3, EA12-4, EA12-9	EA12-1, EA12-2, EA12-3, EA12-4, EA12-5, EA12-6, EA12-7, EA12-8, EA12-9	
Components					Weighting %
Knowledge and understanding of course content	10	15	10	15	50
Skills in responding to texts and communication of ideas appropriate to audience, purpose and context across all modes	15	10	10	15	50
Total	25	25	20	30	100

SUBJECT: English Standard

HSC 2019 Internal Assessment Program

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Common Module Texts & Human Experiences Multimodal presentation with related material	Module A Textual Conversations Analytical Response	Module C Craft of Writing Imaginative text with reflection	Common Module Modules A & B Craft of Writing 5% Trial HSC Examination	
Timing	Term 4 Week 9	Term 1 Week 10	Term 2 Week 9	Term 3 Weeks 3 – 4	
Outcomes assessed	EN12-1, EN12-2, EN12-6, EN12-7	EN12-3, EN12-5, EN12-6, EN12-8	EN12-2, EN12-3, EN12-4, EN12-9	EN12-1, EN12-2, EN12-3, EN12-4, EN12-5, EN12-6, EN12-7, EN12-8, EN12-9	
Components					Weighting %
Knowledge and understanding of course content	10	15	10	15	50
Skills in responding to texts and communication of ideas appropriate to audience, purpose and context across all modes	15	10	10	15	50
Total	25	25	20	30	100

Task Number	Task 1	Task 2	Task 3	
Nature of Task	Imaginative response and reflection	Critical response with related material	Trial HSC examination	
Timing	Term 1 Week 10	Term 2 Week 9	Term 3 Weeks 3 – 4	
Outcomes assessed	EE12-2, EE12-4, EE12-5	EE12-1, EE12-2, EE12-3, EE12-4	EE12-2, EE12-3, EE12-4, EE12-5	
Components				Weighting %
Knowledge and understanding of course content	15	20	15	50
Skills in responding to texts and communication of ideas appropriate to audience, purpose and context across all modes	15	20	15	50
Total	30	40	30	100

Task Number	Task 1	Task 2	Task 3	
Nature of Task	Viva Voce (including written proposal)	Literature review	Critique of the creative process	
Timing	Term 4 Weeks 8 - 9	Term 1 Week 9	Term 2 Week 8	
Outcomes assessed	EE12-2, EE12-4, EE12-5	EE12-1, EE12-2, EE12-3, EE12-4	EE12-2, EE12-3, EE12-4, EE12-5	
Components				Weighting %
Knowledge and understanding of course content	15	20	15	50
Skills in responding to texts and communication of ideas appropriate to audience, purpose and context across all modes	15	20	15	50
Total	30	40	30	100

MATHEMATICS

SUBJECT: Mathematics Standard 1

HSC 2019 Internal Assessment Program

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Pen and paper class-based task Algebra – Relationships Measurement - Rates & Ratio - Non & right triangle trigonometry	Pen and paper class-based task Finance - Investments - Loans Statistics – further analysis	Assignment / Research To be negotiated	Trial HSC Examination Whole course plus networks – concepts Critical pathway analysis	
Timing	Term 4 Week 9	Term 1 Week 10	Term 2 Week 9	Term 3 Weeks 3 – 4	
Outcomes assessed	MS-A3, MS-M3, MS-M4	MS-F2, MS-F3, MS-S3	To be negotiated	MS-A1-4 plus MS-N1, MS-M1-7, MS-F1-5 MS-S1-5	
Components					Weighting %
Likely content based on course progression	20	30	20	30	100
Total	20	30	20	30	100

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Pen and paper class-based task Algebra – Relationships Measurement - Rates & Ratio - Non & right triangle trigonometry	Pen and paper class-based task Finance - Investments - Annuities Statistics - bivariate data - normal distribution	To be negotiated	Trial HSC Examination Whole course plus networks – concepts Critical pathway analysis	
Timing	Term 4 Week 9	Term 1 Week 10	Term 2 Week 9	Term 3 Weeks 3 – 4	
Outcomes assessed					
Components					Weighting %
Likely content based on course progression	20	30	20	30	100
Total	20	30	20	30	100

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Pen and paper test Linear functions Introductory calculus Probability	Pen and paper test Quadratic polynomial Calculus applications Sequences and series Geometric proofs	Integration Log and exp. Functions Trigonometry functions	Trial HSC Examination Physical applications of calculus	
Timing	Term 4 Week 9	Term 1 Week 10	Term 2 Week 9	Term 3 Weeks 3 – 4	
Outcomes assessed	HE1, HE7	HE1, HE3, HE7	HE1, HE3, HE4, HE7	HE1, HE2, HE3, HE4, HE5, HE6, HE7	
Components					Weighting %
Likely content based on course progression	10	30	20	40	100
Total	10	30	20	40	100

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Pen and paper test Imaginary numbers Complex numbers	Pen and paper test To be negotiated	Pen and paper test To be negotiated	Trial HSC Examination Whole course	
Timing	Term 4 Week 9	Term 1 Week 10	Term 2 Week 9	Term 3 Weeks 3 – 4	
Outcomes assessed	E1	E1, E2	E1, E2	E1, E2	
Components					Weighting %
Likely content based on course progression	10	30	20	40	100
Total	10	30	20	40	100

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Pen and paper test Polynomials Geometry ext. Trigonometry ext.	Pen and paper test Binomial theorem Probability Parametric representation Harder “Maths” topics	Inverse functions Harder applications of calculus	Calculus (motion) Velocity and acceleration Simple harmonic motion Whole course	
Timing	Term 4 Week 9	Term 1 Week 10	Term 2 Week 9	Term 3 Weeks 3 – 4	
Outcomes assessed	HE1, HE7	HE1, HE3, HE7	HE1, HE3, HE4, HE7	HE1, HE2, HE3, HE4, HE5, HE6, HE7	
Components					Weighting %
Likely content based on course progression	10	30	20	40	100
Total	10	30	20	40	100

SCIENCE

SUBJECT: Biology

HSC 2019 Internal Assessment Program

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Research Task	Practical Task	Depth Study	Trial HSC Examination	
Timing	Term 4 Week 10	Term 1 Week 9	Term 2 Week 5	Term 3 Weeks 3-4	
Outcomes assessed	BIO 11/12-1, BIO 11/12-2, BIO 11/12-4, BIO 11/12-5, BIO 11/12-6, BIO 11/12 -7	BIO 11/12-1, BIO 11/12-2, BIO 11/12-3, BIO 11/12-5, BIO 11/12-6	BIO 11/12-1, BIO 11/12-2, BIO 11/12-3, BIO 11/12-4, BIO 11/12-5, BIO 11/12-6, BIO 11/12-7	BIO 11/12-2, BIO 11/12-5, BIO 11/12-6, BIO 11/12-7, BIO 11/12-12, BIO 11/12-13, BIO 11/12-14, BIO 11/12-15	
Components					Weighting %
Knowledge and Understanding	10	5	5	20	40
Skills in Working Scientifically	15	15	20	10	60
Total	25	20	25	30	100

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Research and Depth Study The Haber Process	Depth Study Practical Investigation and Report Analysis of Acidity using Titrations	Practical Examination Heat of Combustion	HSC Trial Examination	
Timing	Term 4 Week 8	Term 2 Week 1	Term 2 Week 10	Term 3 Weeks 3 – 4	
Outcomes assessed	CH11/12-5, CH11/12-7 CH12-12	CH11/12-1, CH11/12-2, CH11/12-3, CH11/12-4, CH11/12-5, CH11/12-6, CH11/12-7, CH 12-13	CH11/12-3, CH11/12-4, CH11/12-5, CH12-14	CH11/12-4, CH11/12-5, CH11/12-6, CH11/12-7, CH12-12, CH12-13, CH12-14, CH12-15	
Components					Weighting %
Skills in working Scientifically	10	20	10	15	60
Knowledge and understanding	10	10	10	15	40
Total	20	30	20	30	100

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Practical Task Advanced Mechanics	Processing / Modelling Task Electromagnetism	Depth Study Literature Review and Investigation	HSC Trial Examination	
Timing	Term 4 Week 9	Term 1 Week 10	Term 2 Week 8	Term 3 Weeks 3-4	
Outcomes assessed	PH11/12-2, PH11/12-3, PH11/12-5, PH11/12-6, PH12-12	PH11/12-1 PH11/12-5 PH11/12-7, PH12-13	PH11/12-1, PH11/12-2 PH11/12-3, PH11/12-4 PH11/12-5, PH11/12-7 PH12-14	PH11/12-2, PH11/12-4 PH11/12-5, PH11/12-6 PH12-12, PH12-13 PH12-14, PH12-15	
Components					Weighting %
Skills in working Scientifically	5	10	10	15	40
Knowledge and understanding	20	15	15	10	60
Total	25	25	25	25	100

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Practical Task Module 5	Investigation Task Module 6	Depth Study Review Module 7	HSC Trial Examination Modules 5 – 8	
Timing	Term 4 Week 7	Term 1 Week 10	Term 2 Week 8	Term 3 Weeks 3-4	
Outcomes assessed	INS11/12-1, INS11/12-2 INS 11/12-3, INS11/12-4 INS 11/12-5, INS 12-12	INS11/12-1, INS11/12-2 INS 11/12-3, INS11/12-4 INS 11/12-5, INS 11/12-6 INS 11/12-7, INS 12-12 INS 12-13	INS 11/12-5, INS 11/12-6 INS 11/12-7, INS 12-12, INS 12-13, INS 12-14, INS 12-15	INS11/12-1, INS11/12-2 INS 11/12-3, INS11/12-4 INS 11/12-5, INS 11/12-6 INS 11/12-7, INS 12-12, INS 12-13, INS 12-14 INS 12-15	
Components					Weighting %
Skills in working Scientifically	5	10	10	15	40
Knowledge and understanding	15	20	10	15	60
Total	25	25	25	25	100

HSIE

SUBJECT: Business Studies

HSC 2019 Internal Assessment Program

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Finance Report : Finance Topic	Case Study Operations Topic	Oral Presentation Marketing Topic	Trial HSC Exam	
Timing	Term 4 Week 10	Term 1 Week 11	Term 2 Week 9	Term 3 Weeks 3 – 4	
Outcomes assessed	H2, H3, H4, H5, H,6, H7, H8, H9, H10	H1, H2, H3, H4, H5, H,6, H7, H9, H10	H1, H2, H3, H4, H5, H,6, H7, H8, H9	H1, H2, H3, H4, H5, H8, H9, H10	
Components					Weighting %
Knowledge and understanding of course content	5	7.5	7.5	20	40
Stimulus-based skills	10	2.5	2.5	5	20
Inquiry and Research		10	10		20
Communication of business information, ideas and issues in appropriate forms	5	5	5	5	20
Total	20	25	25	25	100

Task Number	Task 1	Task 2	Task 3	
Nature of Task	Focus Study 1 CRIME Case study research. In class writing task	Focus Study 2 FAMILY Research and in-class written response	Trial HSC examination	
Timing	Term 4 Week 8	Term 1 Week 7	Term 3 Weeks 3 – 4	
Outcomes assessed	H1, H2, H3, H4, H5, H6, H7, H8	H2, H3, H4, H5, H6, H7, H8, H9	H1, H2, H3, H4, H5, H6, H7, H8, H9, H10	
				Weighting %
Knowledge and understanding of course content	10	15	15	40
Research and inquiry	10	10		20
Analysis and Evaluation	5	10	5	20
Communication of legal information, issues / ideas in appropriate forms	5	5	10	20
Total	30	40	30	100

CREATIVE AND PERFORMING ARTS

SUBJECT: Music 1

HSC 2019 Internal Assessment Program

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Part A) Composition Part B) Viva Voce	Performance	Aural Skills	Trial HSC Exam 3 elective options: Performance Composition Musicology	
Timing	Term 4 Week 9	Term 1 Week 10	Term 2 Week 9	Term 3 Weeks 3 – 4	
Outcomes assessed	Part A) H3, H5, H7 Part B) H2, H4, H6	H1, H7, H8, H9	H4, H6, H11	1. H1, H9 2. H3, H.5 3. H4, H6	
Components					Weighting
Core Composition	10%	10%	25%	45%	90
Core Musicology	10%				10
Total	20%	10%	25%	45%	100

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Portraiture: Case Study Formal Candid Photo	Photomontage: Case Study Creation of 3 Photomontages	Research Task: Photography in the Media Case Study 6 Photographs	Self-directed project	
Timing	Term 4 Week 9	Term 1 Week 10	Term 2 Week 9	Term 3 Weeks 5	
Outcomes assessed	M1, M2, M3 CH1, CH2	M4, M5 CH3, CH4	M6 CH4, CH5	M1, M5 CH3	
Components					Weighting
Making	20%	15%	15%	20%	55
Critical and historical studies	10%	10%	10%		45
Total	30%	25%	25%	20%	100

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Written Research Task & BOW: Investigation of Artist's Practice	Essay	Body of Work and VAPD <i>Progress Check & Final Submission</i>	Trial HSC Exam	
Timing	Term 4 Week 9	Term 1 Week 10	Term 1 Wk 10 (progress) Term 2 Wk 10 (final)	Term 3 Weeks 3 – 4	
Outcomes assessed	H1, H2, H3, H7	H8, H9, H10	H4, H5, H6	H7, H8, H9, H10	
Components					Weighting
Art History and Criticism	10%	20%		20%	50
Artmaking VAPD	10%		10% 30%		50
Total	20%	20%	40%	20%	100

TAS – HOME ECONOMICS

SUBJECT: Food Technology

HSC 2019 Internal Assessment Program

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Research Task AFI	Research and Practical Task	Investigation and Practical Task	Trial HSC Examination	
Timing	Term 4 Week 7	Term 1 Week 9	Term 2 Week 9	Term 3 Weeks 3 – 4	
Outcomes assessed	H1.1, H.1.2	H1.4, H3.1, H4.2	H2.1, H3.2, H4.1, H5.1	H1.1, H1.2, H1.3, H1.4, H2.1	
Components					Weighting %
Knowledge and understanding of Food Technology	5			15	20
Skills in researching, analysing and communicating food issues	15		10	5	20
Skills in experimenting with and preparing food by applying theoretical concepts		10	20		30
Skills in designing, implementing and evaluating solutions to food situations		10		10	20
Total	20	20	30	30	100

TAS – HOME ECONOMICS

SUBJECT: Community & Family Studies

HSC 2019 Internal Assessment Program

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Investigation Issues of concern for a group within the community	Independent Research Project	Presentation Support for parents and carers	Trial HSC Examination	
Timing	Term 4 Week 8	Term 1 Week 2	Term 2 Week 5	Term 3 Weeks 3-4	
Outcomes assessed	H2.2, H2.3, H3.3	H4.1, H4.2	H3.2, H5.1, H5.2	H1.1 to H6.2	
Components					Weighting %
Knowledge and understanding of course content	10	5	10	15	40
Skills in critical thinking, research methodology, analysing and communicating	15	15	15	15	60
Total	25	20	25	30	100



TERM	Unit Code	Units Of Competency	AQF CORE/ ELECTIVE	HSC STATUS	HSC Hrs.	Assessment Task Cluster & Methods of Assessment	Prelim and HSC Exam weightings to total 100%**
Term 1	6 PRELIMINARY UOCs					Evidence will be collected during Preliminary and HSC Course for the unit of competency <i>SITHCCC011 Use cookery skills effectively</i>	
	SITXFSA001 SITXWHS001	Use hygienic practices for food safety Participate in safe work practices	C C	M* M*	10 15	Cluster A: Getting Ready for Work Written task, observation of practical work, Internet research, case study	240 Indicative Hours over 2 yrs 20% Prelim Yearly Exam
Term 2	SITHKOP001 SITHCCC001	Clean kitchen premises and equipment Use food preparation equipment	C C	S* S*	10 20	Cluster B: Introduction to the Commercial Kitchen Observation of practical work, written task Preliminary course: Portfolio of evidence	35 hrs Work placement
Term 3	SITXFSA002 SITHCCC005	Participate in safe food handling practices Prepare dishes using basic methods of cookery	E C	S* S*	15 40	Cluster C: Prepare and Cook Food Safely Observation of practical work, case study, written questioning Preliminary course: Portfolio of evidence	30% HSC Half Yearly 50% Trial HSC Exam
Term 4	7 HSC UOCs						
	SITHCCC006 SITXINV002	Prepare appetisers and salads Maintain the quality of perishable items	E C	E E	25 5	Cluster D: Quality Meals Observation of practical work, scenario/role play (for testing temperatures), written task HSC course: Portfolio of evidence	35 hrs Work placement
Term 5&6	SITHCCC011 SITHCCC008	Use cookery skills effectively Prepare vegetable, fruit, eggs and farinaceous dishes OR	C E	E E	20 35	Cluster E: Cookery Skills in Action t.b.a. HSC course: Portfolio of evidence	The final estimate exam mark will only be used as the HSC exam mark in the advent of misadventure. This mark should be derived from two exams.
	SITHCCC002 SITHCCC003	Prepare and present simple dishes AND Prepare and present sandwiches	E E	E E	20 10		
Term 7	SITHFAB005	Prepare and serve Espresso Coffee Work effectively with others*	E	E	15	Cluster F: The Hospitality Industry t.b.a.	
	BSBWOR203 SITHIND002	Source and use information on the hospitality industry	C E	M* M*	15 20		
NESA requires students to study a minimum of 240 hours to meet Preliminary and HSC requirements.			Total Hours 240 or 245		* Units of competency from the HSC focus areas will be included in the optional HSC examination. Yellow highlight indicates assessment requires industry experience		

TAS – INDUSTRIAL ARTS

SUBJECT: Industrial Technology – Timber / Multimedia

HSC 2019 Internal Assessment Program

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Design, management & communication presentation	Industry Study Report	Design & production evaluation	Trial Exam	
Timing	Term 4 Week 9	Term 1 Week 5	Term 2 Week 9	Term 3 Weeks 3 – 4	
Outcomes assessed	H 3.1, 3.2, 3.3, 5.1, 5.2	H 1.1, 1.2, 2.1, 4.1, 4.2, 4.3, 6.1, 6.2, 7.1	H 3.1, 3.2, 3.3, 5.1, 5.2	H 1.1, 1.2, 2.1, 4.1, 4.2, 4.3, 6.1, 6.2, 7.1	
Components					Weighting
Knowledge and understanding of course content	10	10	10	10	40%
Knowledge and skills in the design, management, communication and production of a major project	20	10	20	10	60%
Total	30	20	30	20	100

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Major Design Project: Proposal & Planning sections	Innovation Case Study Presentation	Major Design Project: Development & Evaluation Sections	Examination Trials	
Timing	Term 4 Week 8	Term 1 Week 5	Term 2 Week 8	Term 3 Weeks 3 – 4	
Outcomes assessed	H1.1, 1.2, 1.3, 2.1, 2.2, 4.1, 4.2, 5.1	H2.1, 2.2, 3.1, 4.2, 5.2, 6.2	H1.1, 1.2, 1.3, 2.1, 2.2, 3.1, 4.2, 5.2, 6.2	H1.1, 1.2, 1.3, 2.1, 2.2, 4.1, 3.1, 4.2, 5.1, 5.2, 6.2	
Components					Weighting
Innovation & Emerging Technology		20	5	15	40
Design & Producing	15		30	15	60
Total	15	20	35	30	100

PERSONAL DEVELOPMENT/HEALTH/PHYSICAL EDUCATION

SUBJECT: PD/Health/PE

HSC 2019 Internal Assessment Program

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Research and responding task Core 1	Writing Task	Research Task Option 1	Trial HSC Examination	
Timing	Term 1 Week 1	Term 1 Week 2	Term 2 Week 10	Term 3 Weeks 3 – 4	
Outcomes assessed	H3, H4, H5, H6	H7, H8, H10, H11	Option delivered	Core 1, Core 2 Option 1	
Components					Weighting %
Knowledge and understanding of course content	10	10	10	10	40
Skills in critical thinking, research, analysis and communicating	10	10	10	30	60
Total	20	20	20	40	100

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Research and responding task	Practical application	Research report	Practical application	
Timing	Term 4 Week 9	Term 1 Week 9/10	Term 2 Week 6	Term 2 Week 10	
Outcomes assessed	H1.1, H1.5, H2.3, H3.5, H4.3, H4.5	H3.1, H3.6, H1.1, H5.5	H1.1, H1.3, H2.1, H2.2, H2.3, H3.3, H4.2	H1.1, H2.1, H3.1, H4.1, H4.4, H5.4	
Components					Weighting %
Module: Healthy Lifestyle	25				25
Module: Aquatics		25			25
Module: Athletics			25		25
Module: Individual Sports practical				25	25
Total	25	25	25	25	100

SUBJECT: Dance

HSC 2019 Internal Assessment Program

Task Number	Task 1	Task 2	Task 3	Task 4	
Nature of Task	Core Performance	Core Composition	Major Study	Trial HSC Examination Appreciation	
Timing	Term 4 Week 10	Term 1 Week 11	Term 2 Week 10	Term 3 Weeks 3 – 4	
Outcomes assessed	H1.1, H1.2, H1.3 H2.1, H2.2, H2.3	H1.1, H1.2 H3.1, H3.2, H3.3	H1.1, H1.2, H1.3 H2.1, H2.2, H2.3	H1.1, H1.2, H1.3 H4.1, H4.2, H4.3, H4.4, H4.5	
Components					Weighting %
Performance	20				20
Composition		20			20
Appreciation			40		40
Major Study				20	20
Total	20	20	40	20	100

APPENDIX No. 1

X Attach any supporting evidence here with a staple or a pin

**THE JANNALIHIGH SCHOOL
ILLNESS OR MISADVENTURE CLAIM FORM**

Student's name: Year: Roll class:

Parent's name:..... Daytime contact phone no:

Exam or assessment task affected: Due date of task: /..... /.....

Subject: Class teacher's name:

Type of claim: (please tick ✓) Illness Misadventure

Describe your reasons for submitting this claim (describe the illness or misadventure).
(Any supporting evidence, such as a doctor's certificate or a letter from a parent, should be attached to the top left corner of this form.)

.....
.....
.....
.....
.....

State what outcome you hope to achieve by submitting this claim:

.....
.....
.....
.....

Parent's/Caregiver's signature: Date:/..... /.....

INSTRUCTIONS: (please read the following instructions carefully)

- This claim form, along with any supporting evidence, such as a doctor's certificate etc, should be submitted to the Head Teacher of the subject area concerned.
- This claim form should be submitted as soon as possible after the examination or assessment task in question has occurred (it may also be submitted before the task is due).
- Failure to comply with these instructions may result in a zero assessment being recorded.

Office use only

Day and date claim received by Head Teacher: M T W T F /..... /.....

Head Teacher's name:..... Signature: